

## **Enrolment Policy**

### **Statement of Philosophy**

Holy Rosary School promotes students' personal, academic and spiritual development so that they can be lifelong learners who connect with the world.

We believe that students should be at the centre of all learning and that learning and teaching best happens in collaborative learning environments.

We understand the importance of students and parents in the learning relationship and strive to develop input, relationship and knowledge.

We believe student learning is greatly affected by the quality of teaching that they experience. Teachers therefore must ensure that their teaching skills, knowledge and commitment are of the highest standard.

We believe that enabling student learning and progress is the role of teachers and support staff. Learning is enabled through a quality 21<sup>st</sup> century curriculum, effective pedagogy and assessment and reporting.

### **Identity Statement**

Holy Rosary School promotes our core values and achieves excellence in education within a caring faith community.

### **Vision Statement**

- We are a Catholic school that honours a strong foundation of faith; reflecting the teachings of the Gospels and the Mercy charism.
- We are an inclusive and welcoming community, which accommodates and celebrates diversity.
- We model the values of integrity, resilience and respect in all aspects of school life.
- We are educationally rigorous and engage positively in a complex global environment.

### **Graduate Outcomes**

At Holy Rosary, we expect graduating students to be:

- Committed to a relationship with God (live according to Christian values and a Catholic Tradition)
- Excited about, and committed to, on-going learning (have a strong social and academic foundation)
- Motivated and skilled to take an active role in society (have developed Leadership Skills)
- Hope-filled, gracious and joyful (celebrate the Gifts of the Holy Spirit)
- Respectful of all life – self, others and the environment (we take responsibility for ourselves and are accountable for our actions)
- Confident and resilient (we know their own sense of worth, and that of others)
- Reflective and forgiving (display tolerance and reconciliation)

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### Enrolment Policy

Catholic Education is intrinsic to the mission of the Church. It is one means by which the Church fulfils its role in assisting people to discover and embrace the fullness of life in Christ. Catholic schools offer a broad, comprehensive curriculum imbued with an authentic Catholic understanding of Christ and his teaching, as well as a lived appreciation of membership of the Catholic Church.

Parents and guardians, as the first educators of their children, enter into partnership with Holy Rosary Primary School to promote and support their child's education. Parents and guardians must assume a responsibility for maintaining this partnership by supporting the school in furthering the spiritual and academic life of their children.

### Aims

Holy Rosary School:

- strives to be authentically Catholic and faithful to the Church, its traditions and teachings.
- expects that those who choose Holy Rosary School do so on the understanding that they respect and agree to support the Catholic identity of the school and acknowledge the importance of Religious Education for their children. All students at Holy Rosary participate in all aspects of the Religious Education program.
- has a responsibility to welcome, accept and support those who are poor, marginalised and in most need. No student will be refused enrolment because of the family's incapacity to pay all or part of the school's fees.
- will be open to all who are willing to commit to, and support: the philosophy, values and aims of Catholic schooling.
- is governed by its Canonical Administrator, the Parish Priest, in collaboration with School Leadership and the school advisory Board.
- understands that full government funding is not available, payment of fees is necessary and expected. Procedures exist to assist families in meeting this commitment.
- Considers reasons for applications from children wishing to transfer from neighbouring schools into Holy Rosary. Our Principal will contact the principals of previous schools, for all students seeking transfers, to: discuss the circumstances of the transfer, to seek a transfer note or an immunisation certificate (if enrolling), and discuss any academic or behavioural matters. The principal has the authority to defer admissions in order that enquiries of the previous school are carried out in the interests of the student.
- will respect the traditions of other faiths.
- will respect the responsibility – Principal, Canonical Administrator, School Board and Staff for ensuring that the authentic vision of Catholic education in the community remains the guiding principle of the enrolment policy.

### Enrolment Consideration

In order for a Student to be considered for a place at Holy Rosary Primary School an Application for Enrolment must first be submitted by the Parent/Guardian of the child to Holy Rosary School. The information required in respect to this application is limited to the following:

1. Names and addresses of the child and parents/guardians; telephone numbers (home, work, mobile) of parents/guardians
2. The date of birth of the child (including the provision of a birth certificate). Students enrolling at Holy Rosary as part of a Foundation intake will be required to provide proof of

age (indicating that they have turned 5 years of age by the 30<sup>th</sup> April of that year). Where required, an Early Entry to School Application must be completed.

3. The Immunisation history of the Child (to meet the requirements of the Victorian Registration and Qualifications Authority (VRQA))
4. The Religious denomination of the Student including whether the Student has been baptised Catholic.

The School shall notify the parents/guardians as to whether the application for Enrolment has been accepted or declined. For those children whose application has been accepted, Holy Rosary shall provide further information regarding finalising enrolment and transition processes.

### **Enrolment Criteria**

Taking into account the capacity of Holy Rosary School to accept students and following the provision of an application our school shall consider the application in line with the following order of priority:

1. Siblings of children baptised in the Catholic faith already enrolled.
2. Siblings of other children already enrolled.
3. Children baptised in the Catholic faith who are members of the designated parish communities.
4. Children baptised in the Catholic faith from other parishes that do not have a primary school or where the designated parish primary school has no vacancies.
5. Children of other Christian Churches who attend a Christian school and, with their parents, respect and agree to support the Catholic mission of the school including the religious education it offers for their children.
6. Children of other Christian Churches and other faiths who, with their parents, respect and agree to support the Catholic mission of the school including the religious education it offers for their children.
7. Children who, with their parents, respect and agree to support the Catholic mission of the school including the religious education it offers for their children.

### **Anti-Discrimination**

Holy Rosary is committed to the principles of our anti-discrimination obligations. We will consider all enrolments in accordance with our Disability Discrimination Policy and our duty to make reasonable adjustments but reserve the right to depart from that policy where it is legally permitted and in accordance with our Statement of Philosophy.

### **Evaluation & Review**

This policy will be reviewed annually and should be read in conjunction with the Holy Rosary Child Safe policies.

This policy was reviewed by the Holy Rosary Governing Authority in 2020.